

# North Runcton Parish Council

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Minutes of the Parish Council Meeting held at the Village Meeting Place

Tuesday 10<sup>th</sup> January 2023 - 7.45pm

**Present:** Cllr R Morrish (Chair), Cllr P Yallop, Cllr J Fuller, Cllr J Braybrook, Cllr S Palmer, Cllr B Houchen, Cllr K Williams, Cllr L Gunn, Cllr K Fuller

In attendance: The Clerk – Rachel Curtis, 6 members of the public

**1. To accept any apologies –** County Cllr J Moriarty

**2. Declaration of Interest / Dispensation in items on the Agenda -** None

**3. County and Borough Councillors Matters**

Cllr Moriarty had sent a report which has been distributed to all Councillors.

Cllr Gidney reported that the Framework Master Plan for the West Winch Growth Area was recommended by the R&D Panel at the Borough to go to full Cabinet for approval. There was discussion about cycling and walking access to Kings Lynn train station and issues raised over drainage.

**4. Public Participation –** Nothing was raised.

**5. To approve the Minutes of the Parish Council Meeting held on 13<sup>th</sup> December 2022**

The Council approved the minutes and the Chairman duly signed with the addition to item 8 which stated Lilian Fisher donated crockery to the VMP, she also donated cutlery.

**6. Clerks Report on any matters arising from the minutes of 13<sup>th</sup> December 2022 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting**

- The Clerk is in the process of accessing the historical data from the SAM2 signs from Lee Stevens.
- There has been no response from National Highways to the email sent regarding the A47 improvements and Biodiversity Schemes.
- Councillors have considered the residents suggestion at the last meeting to allow the corner grassed area of the VMP to be tarmacked when the road is resurfaced. Councillors feel that the grass area is pleasant to look at and gives a buffer between the VMP wall and the road Action: Report back to Mr Longhurst.

**7. To hear any reports from the SAM 2 sign**

There was no data to report from Cllr Braybrook.

**8. To report on VMP management matters**

- Nothing further to report as yet on the PV panels project, still waiting to hear back from UK Power.
- Cllr Morrish continues to chase the work being done to the back gate.
- Possible re-decoration to be done at Easter. One contractor has been contacted so far for a quote.
- Cllr Morrish has replaced the light bulb in the toilet.
- Cllr Braybrook and Peter Fuller have modified the front of the table storage in the main hall which has decreased the weight. The PC noted their thanks to them for doing this.
- Medulla Yoga will no longer be using the VMP to hold classes.

**9. North Runcton and Hardwick Common Volunteers Update**

- Trying to co-ordinate a small working group to plant some oak saplings in Sheeps Course Wood.
- There is lots of litter around the village, especially along the Twisty Twiney, Rectory Lane and New Road. It is recognised that this is an ongoing problem and as soon as areas are cleared the rubbish appears again.

**10. To hear an update on a potential upgrade to the Common Gate**

- Further to discussions at last months meeting, NCC Highways were sent a proposal for the installation of a cattle grid along the Twisty Twiney to seek an alternative solution for people who have difficulties using the gates. It was proposed that the PC would pay for the cattle grid and as the land is private 'ie common land' the installation would be done by the Common Reeve and Lord of the Manor. The NCC Highways Area Manager and Assistant Director visited the site and reviewed the plans. Their initial response was not favourable as it was stated that most drivers would choose to use the cattle grid option if it was placed next to the existing gate and the passage would therefore become the highway. ACTION: Cllr Braybrook to contact the Assistant Director and ask for a site meeting with himself, Peter Lemon and Cllr J Fuller to discuss the matter further.

#### **11. To consider quotes for changing the VMP website**

Cllrs discussed what a website for the VMP could look like and what the PC wanted to achieve. While it was agreed that having an easy to use website for booking enquiries and promotion of the VMP, the cost of this has to be weighed up with the amount of enquiries the Clerk receives for the Hall, which is very few. The Clerk informed the meeting that the NALC website has recently been updated and she would look at this along with input from Cllr Palmer.

#### **12. Action Planning – to consider PC events/projects for 2022/23**

- VMP Quiz Night Friday 13<sup>th</sup> January cost £8.50 per person in teams of 6, Cllr Braybrook to be quiz master.
- King's Coronation 6<sup>th</sup> May 2023 – Cllr K Fuller asked if the ceremony could be shown at the VMP on a large screen. Cllrs thought that a licence may be needed to do this and the Clerk will find out.

#### **13. Highways – the Council will discuss any Highways issues**

There are bad potholes outside Red Oaks – ACTION: Clerk to report.

#### **14. Planning**

a) Applications Considered – none

b) Comments

There has been a new plan submitted for the following - 22/01293/F – Replacement place of worship at Jacaranda, 65 New Road

The footprint of the building is smaller than the original and has been relocated to the front of the site as per root protection at the back of the site. The Borough Council asked the PC for clarification of their comments on this. After discussion Cllrs were happy with the new position. It was noted that no ecological survey has been asked for and the conifer tree at the front of the site will need to be removed to facilitate the new layout. ACTION: Clerk to confirm the PC supports the revised plan.

22/01973/F - 50 Common Lane, Construction of Car Port and Shed – the applicant contacted the Clerk to ask if the PC would reconsider comments regarding the positioning of the shed. The PC discussed this and agreed that no alterations will be made to the comments submitted.

c) Decisions from the Borough Council

22/01771/F – Westering, 7 Common Lane – construction of garden wall for front of dwelling – Application Withdrawn.

#### **15. To hear any other planning issues relevant to the Neighbourhood plan**

The Framework Master Plan for the West Winch Growth Area was recommended by the R&D Panel at the Borough to go to full Cabinet for approval

The Parish Council submitted comments for the road consultation.

#### **16. Correspondence –**

A resident wrote to ask about the 'fly tipping' on the layby off the A47 – outside the boundary of the campsite. The 'fly tipping' is large mounds of soil which Cllr Yallop explained is being put there to create a bank for planting. The Leylandii hedging is diseased and new planting will be going in to become established before the hedging needs to be cut out.

## 17. Finance

### a) To agree the Precept for 2023/24

The Clerk presented the PC income and expenditure to the end of December with projections for the full financial year which show the PC will have a surplus of £3,814. Taking this into consideration Cllr K Fuller proposed that the precept is not increased and the requirement requested is £16,655. This was seconded by Cllr J Fuller and unanimously agreed.

### b) To hear an update on Cashbook balances - 1<sup>st</sup> – 31<sup>st</sup> December 2022

	Opening Balance 01/12/22	Less Chqs	Less DD's	Add income	Closing Balance 31/12/22
	£	£	£	£	£
NRPC Account	45,407.75	1,120.34	2.40	25.37	<b>44,310.38</b>
VMP Account	19,336.85	628.43	188.41	221.00	<b>18,741.01</b>
					<b>63,051.39</b>

The following amounts were approved for payment;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<b><u>VMP Account</u></b>				
05/01/23	R Curtis	Clerks Salary 6 <sup>th</sup> Dec – 5 <sup>th</sup> Jan 23	171.73	0.00
05/01/23	R Curtis	Expenses	33.80	0.00
18/12/22	Mr Brights	Cleaning Nov 22	194.74	0.00
10/01/23	R Morrish	Replacement light bulbs	11.16	0.00
			<b>411.43</b>	
<b><u>NRPC</u></b>				
05/01/23	R Curtis	Clerks Salary 6 <sup>th</sup> Dec – 5 <sup>th</sup> Jan 23	655.68	0.00
05/10/22	PKF Littlejohn	External Audit	240.00	0.00
			<b>895.68</b>	

## 18. Public Participation – all members of the public welcome – 5 minute session

A resident asked if the PC is progressing with recording the village history. Cllr Morrish said that this is ongoing and something the PC wants to do and there is much information that the PC already has. The phone box museum and website will be updated as and when time allows.

## 19. Items for future agenda – Cattle Grid update

## 20. Date of next meeting – 14<sup>th</sup> February 2023

The meeting closed at 9.10pm

Signed ..... 14<sup>th</sup> February 2023