

# North Runcton Parish Council

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Minutes of the Parish Council Meeting held at the Village Meeting Place

Tuesday 13<sup>th</sup> December 2022 - 7.45pm

**Present:** Cllr R Morrish (Chair), Cllr P Yallop, Cllr J Fuller, Cllr J Braybrook, Cllr S Palmer, Cllr B Houchen, Cllr K Williams, Cllr L Gunn

In attendance: The Clerk – Rachel Curtis, 8 members of the public

**1. To accept any apologies** – Cllr K Fuller, Bor Cllrs Gidney and County Cllr J Moriarty

**2. Declaration of Interest / Dispensation in items on the Agenda** - None

**3. County and Borough Councillors Matters**

Cllr Moriarty had sent a report which had been distributed to all Councillors. Cllr Morrish read the headlines –

- The County Council are likely to promote a new mayoral system similar to the one which has been adopted in Suffolk.
- There is cost of living support available by way of vouchers and the County creating Warm Spaces where people can go and have a hot drink – many of these will be available in local libraries.
- County are reviewing school transport provision. It was noted that children are waiting for the bus on Rectory Lane, North Runcton, which is unsafe as there is no footpath. The PC will look at this as children have previously stood on New Road.
- There is a new recycling credits scheme to promote items being taken out of household waste.

**4. Public Participation** –

- A resident asked if the PC had been made aware of National Highways intention to fell the large trees on Constitution Hill. Cllr Morrish said the PC had not, but will send a strongly worded letter asking for reasoning behind the action. ACTION: Send letter to National Highways.
- School Road is being resurfaced from the VMP to the south end. A resident asked about the piece of grass on the corner of the VMP and if this could be covered over. The PC would consider this and look at the VMP deeds, but initial thoughts are that it would be preferable for the tarmac not to come right up to the wall of the VMP.
- An area of land behind Max View on the Green is possibly being considered for development. It was brought to the attention of the PC that as the land in front is common land that the Parish Council owns, then there would be implications in terms of access.

**5. To approve the Minutes of the Parish Council Meeting held on 8<sup>th</sup> November 2022**

The Council approved the minutes and the Chairman duly signed.

**6. Clerks Report on any matters arising from the minutes of 8<sup>th</sup> November 2022 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting**

- Ownership of the west end of Old Hall Walk has not been established and will therefore be absorbed into the assets of the Parish in terms of maintenance. It will be added to the NRPC risk management register. CGM will be asked to quote for future maintenance. ACTION: Review needed by the risk management working group.
- Members of the PC will speak to Tony Stewart to discuss future maintenance of the 'coffin way'. ACTION: Review needed by the risk management working group.

**7. To hear any reports from the SAM 2 sign**

Data reported by Cllr Braybrook shows that speeding in Rectory Lane is bad, with the top speed being recorded as 70mph. ACTION: Clerk to chase Lee Stevens to get historical data.

**8. To report on VMP management matters**

- Nothing further to report as yet on the PV panels project, still waiting to hear back from UK Power.

- Cllr Morrish continues to chase the work being done to the back gate.
- The heater in the lobby needs to be looked at.
- Possible re-decoration to be done at Easter. Quotes needed to be considered.
- Lilian Fisher donated 50 place settings of white crockery to the PC for the VMP. A vote of thanks was noted and Cllr Gunn suggested the PC should get a card and flowers as a thank you – Cllrs Agreed, Cllr Gunn to organise.

#### **9. North Runcton and Hardwick Common Volunteers Update**

- The village litter pick session was a great success with a good number of volunteers coming forward to help.
- There are some oak trees needing to be transplanted in the new year.

#### **10. To hear an update on a potential upgrade to the Common Gate**

- The PC received a letter from a parishioner who lives within the gated area of the common asking that the PC considers alternatives to the metal gate which requires a person to get out of their car to open and close manually. This idea has been looked at by Cllr Braybrook for several months it was generally concluded that an automatic opening gate was not a workable proposal. The idea of a cattle grid on the common, hopefully avoiding the need for Highways Authority alterations, was discussed. It was agreed to look into this further. ACTION: A plan will be worked up between Cllr Braybrook, Cllr J Fuller, Peter Lemmon and Cllr Morrish. NCC Highways would have to be made aware of the plan to get their views before the PC makes a decision to proceed with this project or not. It is thought that this plan might cost around £7,000 and CIL monies might be applied for to assist with funding.

#### **11. To consider quotes for changing the VMP website**

Cllr Palmer ran through a map of ideas included in the minutes. Further discussion required at the next meeting.

#### **12. Action Planning – to consider PC events/projects for 2022/23**

- VMP Quiz Night Friday 13<sup>th</sup> January cost £8.50 per person in teams of 6, Cllr Braybrook to be quiz master.

#### **13. Highways – the Council will discuss any Highways issues**

West Winch housing Access Road Pre Application Consultation was held on 10<sup>th</sup> December. The number of people attending was high, the majority residents of North Runcton, but some came from West Winch and Middleton. Councillors and the Clerk attended the session on a rota basis all day to hear what residents said. Many were against the plans with concerns over noise reduction, flooding and timescale of the build in relation to the housing being completed.

Cllr Morrish recently attended the Local Plan examination at the Borough, where the examiners did not look favourably on some aspects of the document – with a variety of concerns about the West Winch Growth Area.

There are bad potholes near the Sainsburys roundabout , Clerk to report.

#### **14. Planning**

- a) 22/01973/F – Construction of car port and storage shed at 50 Common Lane

Comments made that the building could be of a better quality and set back from the road in line with other dwellings along Common Lane.

22/01293/F – Replacement place of worship at Jacaranda, 65 New Road

The footprint of the building has been relocated to the front of the site. The 2 residents at the meeting had different view of whether the new position is better than the original. It was considered that if the required building and parking could not be acceptably located on the site with sensitivity to the residential setting, then it might be concluded that the site is not suitable for the proposed development. Neighbours felt that if the applicant was still set on the proposal at this site, then the most acceptable solution would be replacement of the existing building on the same footprint.

- b) Decisions received from BCKLWN – none
- c) Comments - none

**15. To hear any other planning issues relevant to the Neighbourhood plan**

A Heritage Impact Assessment has been carried out for West Winch Growth Area, on which Historic England have noted a number of perceived shortcomings.

When updating the Neighbourhood Plan in 2026 it is suggested that more consideration should be given to non-designated heritage assets using the Historic England assessment process.

**16. Correspondence**

- Letter from Parishioner regarding the Common Gate as mentioned in item 10.
- Letter from National Highways stating that the work being done on the Hardwick roundabout is a biodiversity scheme and works on the Constitution Hill are part of a road safety scheme.

**17. Finance**

- a) The Clerk presented the PC income and expenditure to the end of November in preparation for setting the precept in January. £7,347 has been spent to date compared to a budget of £16,458. The Clerk concluded that the finances are healthy and it would be up to Cllrs next meeting to decide if the precept would be increased.
- b) **To hear an update on Cashbook balances - 1<sup>st</sup> – 30<sup>th</sup> November 2022**

	<b>Opening Balance</b>	<b>Less Chqs</b>	<b>Less DD's</b>	<b>Add income</b>	<b>Closing Balance</b>
	<b>01/11/22</b>				<b>30/11/22</b>
	£	£	£	£	£
NRPC Account	46,088.42	675.87	4.80	0.00	<b>45,407.75</b>
VMP Account	19,935.85	353.47	245.53	0.00	<b>19,336.85</b>
					<b>64,744.60</b>

The following amounts were approved for payment;

<b>Date</b>	<b>Supplier</b>	<b>Description of Service</b>	<b>Amount on Invoice</b>	<b>VAT element - non recoverable</b>
			£	£
<b><u>VMP Account</u></b>				
05/12/22	R Curtis	Clerks Salary 6 <sup>th</sup> Nov – 5 <sup>th</sup> Dec 22	275.73	0.00
05/12/22	R Curtis	Expenses	34.49	0.00
18/11/22	Mr Brights	Cleaning Nov 22	194.74	0.00
30/11/22	West Norfolk	Replacement pane in lobby	123.47	0.00
	Glass		<b>628.43</b>	
<b><u>NRPC</u></b>				
05/12/22	R Curtis	Clerks Salary 6 <sup>th</sup> Nov – 5 <sup>th</sup> Dec 22	1,037.01	
05/12/22	R Curtis	Expenses	83.33	
			<b>1,120.34</b>	

**18. Public Participation – all members of the public welcome – 5 minute session**

A resident mentioned men working on the telegraph poles in Cedar Grove and Old Hall Drive – Clerk to contact James Ingram at Upp to ask if this is work that his team have done. A resident said he had been told that installing overhead broadband fibre might be the only option at present, as no ducting to be found. Dangerous parking on the corner of the VMP – Clerk to email all hirers to re-enforce the parking arrangements and to park safely.

**19. Items for future agenda –**  
Common Gate update, Precept, Website

**20. Date of next meeting –** 10<sup>th</sup> January 2022

The meeting closed at 9.45pm

Signed ..... 10<sup>th</sup> January 2022

DRAFT