

North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 13th November 2018 7.45pm

Present: Cllr R Morrish (Chair), Cllr L Stevens, Cllr Barry Houchen, Cllr A Dobbing, Cllr Paul Yallop, Cllr K Longhurst, Cllr L Davies

In attendance: The Clerk – Rachel Curtis

4 members of the public and Borough Councillor Peter Gidney

1. Apologies
Cllr K Fuller, Cllr J Fuller and Bor. Cllr Bal Anota
2. **Declaration of Interest / Dispensation in items on the Agenda**
None

3. **County and Borough Councillors Matters**

Borough Councillor Peter Gidney was present and reported on the following;

- There is a cabinet meeting taking place tonight to discuss the Infrastructure Delivery Plan for the West Winch Growth Area. They will also vote for BCKLWN to submit their own outline planning application for the whole Growth Area. There was an item on Radio Norfolk today highlighting the road issue and seeking listeners to phone in with their views. The Borough Council intend to appoint a project manager for the scheme – who will liaise with all parties, including the Parish Councils. New Plans have been submitted for the Hopkins Homes Outline Planning Application It was noted that the plans currently have a holding objection by Highways England.
- The Borough Council are considering proposals for a 2 screen cinema at the Corn Exchange. The project will cost £1 million with a projected profit of just over £200,000 per year. The manager of the Majestic feels it is a positive step for the town and will attract more people and enhance the offering the town centre has.
- The South Quay, under the new name of Nelson Quay is to undergo development of the riverfront area. There will be an exhibition trailer on the Tuesday Market Place 20th and 21st November for public to view the plans and give their comments.
- A listed Brick Kiln in South Lynn has been de-listed by English Heritage. It lies within a site to be developed as a car showroom by Inchcape. It is not clear whether they will now apply to demolish the kiln – which is a rare Victorian structure.

4. **Public Participation – all members of the public welcome – 10 minute session**

- A resident made it clear that he disagreed to the South Quay being renamed Nelson Quay.

5. **To approve the Minutes of the Parish Council Meeting held on 9th October 2018.**

The Council approved the minutes and the Chairman duly signed.

- It was noted that Cllr Morrish had spoken to Julian Fuller (Tharros Farm Manager) regarding Love Lane, who reported that Tharros had re-graded the road during the summer. However, Mr Fuller thought that if the surface was made too smooth it may encourage unwanted through-traffic.
- The contractors working on the cottage at 5 Common Lane still have a skip on the Common and the area looks untidy and it is thought that the grass surface will soon get churned up. Cllr Morrish said he will speak to Peter Lemon again. (NB. The skip was removed the following day).

6. **Clerks Report on any matters arising from the minutes of 9th October 2018 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting**

- The matter of the transposed meter readings has now been taken forward to the escalated complaints team. The Clerk has sent more photos showing the daytime meter moving and the evening reading static during the day, a date of 26th November has been given to resolve the matter,.

- The Christadelphians church group came to the VMP for a session in October, the group leader is unsure if the group will decide to move to the VMP permanently.
- There have been some requests from residents for more bird boxes. Cllr Morrish proposed that the PC buys some more to put on the Common, this was seconded by Cllr Longhurst and all agreed. Confirm with Cllr Fuller as common reeve.

7. To hear reports taken form the SAM2 Vehicle Activated Speed Signs

Cllr Stevens reported that there appear to be 40-50/day more vehicles coming off the A47 than this time last year (although as the records were only a year old this may not be statistically relevant). The recent speed report states that 20% of vehicles are speeding – and that speeding is at all hours – not just rush hours – suggesting it is residents as much as commuter through-traffic. Cllr Morrish asked if it is possible to produce a report for the average daily count, Cllr Stevens said he would circulate this to Cllrs.

8. To hear an update on the SDA site

The new access road to the site is complete and we are told is now in use. School Lane residents have reported only few vans still using School Lane. The PC have been told there are 2 new points of contact at the SDA, although we haven't been given the contact details. The PC hopes to meet them to discuss an agreement going forward regarding School Lane (see below).

9. To discuss future maintenance of School Lane

The need for a formal agreement for future maintenance was discussed. The SDA have said they would pay towards the resurfacing of School Lane, however this needs to be formally agreed. The PC would also have to contribute. The extent of works will therefore be based on what both parties are willing to pay. Cllr Morrish has made the case that it may be best to do some bits well (eg reducing levels and putting in a base course) rather than all of it not so well (eg just a surface topping) – but this will very much depend on overall costs. The movement of HGV vehicles in and out of Church Farm was discussed and how these would wear a newly surfaced road. It was agreed that the previous agreement for shared maintenance responsibility of School Lane (1983) would need to be revisited and confirmed if the haulage/farming operations are now set to continue. In terms of an agreement with the SDA, the PC is happy for the same Cllr delegation (Cllrs Stevens, Morrish, Longhurst and Yallop) to meet with the SDA to discuss the maintenance of School Lane. Cllr Morrish agreed to liaise with the SDA contractors to try to get three prices for road repairs.

10. To discuss cost for speed signs along School Lane

Possible signage was considered, being 345mm x 450mm, red and white with the wording Please Slow Down – Children and Animals at a cost of £11.20 plus VAT each. Possible positions for the signs were suggested, the side of the bus shelter, posts at the entrance to the Green from New Road, and at the corner of the VMP. Cllrs agreed for Cllr Morrish and Cllr Longhurst to meet and decide the exact position of the signs. However after further discussion (see item 19) it was decided to instead investigate road markings and include them in the School Lane road repairs.

The matter of signage on the common gates was also mentioned, Cllr Dobbing made the point that clearer signage would better inform people when the cattle are out. There is concern that the gates are sometimes shut at night meaning lone women drivers are having to get out of their cars in the dark to open the gates to go through when the cattle are not out. Cllr Morrish stated he thought that this was a matter for all common rights holders – of which NRPC was only one. It was suggested that the landowner might be liable if there was an accident and he should also be consulted. Cllr Morrish will speak to Peter Lemon.

11. To hear an update on the Wildlife in Common project

Cllr Stevens and Cllr Morrish are attending a workshop on 2nd December held by the Norfolk Wildlife Trust – Managing Commons for Wildlife. The NWT have booked the VMP for a talk on 7th March. It was suggested that the PC could pay for some owl boxes on the Common (See item 6).

12. To hear an update on the work towards the Local Council Awards Scheme

The Clerk reported that she has registered for the scheme and is now working through the accreditation process towards the foundation stage. This includes ensuring listed documents are on the PC website, such as standing orders, minutes and agendas and a training policy. She has created a link to the

Councillor register of interests form on the Borough Council website. Other work to be completed is to show the next year and following year budget and asset register. There is a requirement to show an action plan for the PC, which comes from ideas suggested at the residents meeting each year. Cllr Dobbing suggested a standing item on the agenda each month to keep track of work towards these.

13. To discuss holding a quiz in the new year

Cllrs thought this was a good idea. Dates were discussed and Friday 18th January has now been confirmed. Publicity to be arranged.

14. Highways – the Council will discuss any Highways issues

Cllr Houchen said the area to the left of the bus shelter on the A10 needs to be strimmed, Clerk to report.

15. Planning

a) Any applications to consider;

18/1967/RM – Reserved Matters: Erection of food establishment/drive thru takeaway at Morston Point Land North East of Scania Way Hardwick Industrial Estate King's Lynn Norfolk

The PC voiced their concerns about another fast food outlet which will promote single use materials – ie plastic and it is not clear what the purple arrows on the plan mean. Clerk to send comments.

13/01615/OM - Outline Application: development of up to 1,110 residential units (Class C3); primary school (Class D1); local centre (Class A1, B1, D1, D2); public open space, landscaping and highway access onto A47 and A10. | Land West of Constitution Hill Constitution Hill North Runcton Norfolk PE33 0QP

The following was discussed;

The phasing plan shows development in the SW corner first, ask what mitigation there will be on the A10. 500 houses are to be built before any infrastructure such as school, community centre etc there is concern over this. There are footpath plans shown going onto the A10 and A47, it is unclear where these will go to and there are no cycleway connection improvements to Lynn - which does not reflect the local plan. There is no mention of the Neighbourhood Plan anywhere in the application. Building density is 25-40 houses per hectare. There is not much information on the design of the link road. It was agreed Cllr Morrish will draft a letter containing the above comments. Cllrs felt that this is something that should be discussed with West Winch Parish Council and both PC's work together on. Councillors felt there needs to be an interface with the Borough and Developers to be kept informed and have a point of contact for any issues arising. North Runcton will need representatives.

b) Decisions Received from BCKLWN

18/01471/F – Ardees, Alterations and Extension - Application Permitted

c) Comments to be made to BCKLWN - None

16. To hear any other planning issues relevant to the Neighbourhood plan

Nothing to report – beyond issues raised in item 3 and item 15

17. Correspondence

BCKLWN – Notification of their Polling District and Places Review – a consultation will take place between 12th November and 10th December. No Parish Council comments.

18. Finance

a) To hear an update on Cashbook balances - 1st Oct 2018 – 31st Oct 2018

	Opening Balance	Less May	Less DD's	Add income	Closing Balance
	01/10/18	Chqs	£		31/10/18
	£	£		£	£

NRPC Account	30,285.35	1,069.29	0.00	25.20	29,241.26
VMP Account	8,306.82	309.87	72.79	1,299.25	9,223.41
					38,464.37

b) The following payments were considered for approval;

It was noted that the Parish Council is happy with the snagging work carried out by Bespoke and agree to the release of their retention monies.

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<i>From VMP Account</i>				
25/10/18	Bespoke Norfolk	12 month retention & hand dryer	5,533.80	
13/11/18	R Curtis	Clerk Salary 10 th Oct – 13 th Nov 18	138.84	
13/11/18	R Curtis	VMP Expenses	5.90	
12/11/18	Krystal Kleaning	October Cleaning	198.00	
13/11/18	R Morrish	Starter Switch (Strip lights)	1.52	
			5,878.06	
<i>From NRPC Account</i>				
31/10/18	CGM	Mowing Village Greens	60.12	0.00
13/11/18	R Curtis	Clerk Salary 10 th Oct – 13 th Nov	529.08	0.00
13/11/18	R Curtis	Expenses	49.68	0.00
31/10/18	Royal British Legion	Poppy wreath	25.00	0.00
			663.88	0.00

The Parish Council agreed to pay the above.

19. Public Participation – all members of the public welcome – 5 minute session

- A resident said he thought the signage discussed would look awful and detract from the picturesque are of the Green and also made the point that people don't always adhere to speed limits and signage sometimes does not make a difference. There was a suggestion that 20mph could be painted on the road surface. It was agreed that road markings were a way forward and this could be included in the road improvement specification.
- This then led onto Cllrs and residents agreeing that inviting the SDA to the village and holding a meeting / event to try to 'build bridges' sometime in 2019 was a good idea.

20. Items for next meeting agenda

- Signs for the common gates
- School Lane progress
- Budget setting
- New year quiz - publicity

21. Date of next meeting – 11th December 2018

Future meeting dates – (8th January 2019, 12th February 2019)

The meeting closed at 9.45pm

Signed 11th December 2018