

# North Runcton Parish Council

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Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place

Tuesday 12<sup>th</sup> November 2019 7.45pm

**Present:** Cllr R Morrish (Chair), Cllr J Fuller, Cllr L Gunn, Cllr P Yallop, Cllr K Longhurst,

In attendance: The Clerk – Rachel Curtis - 5 members of the public, Bor. Cllr Simon Nash

**1. Apologies** – Cllr B Houchen, Cllr K Fuller, Cllr L Stevens, Cllr L Davies, Bor Cllr P Gidney

**2. Declaration of Interest / Dispensation in items on the Agenda**

Cllr J Fuller – Item 9

**3. County and Borough Councillors Matters**

- Bor. Cllr Simon Nash reported on the following;
  - He is monitoring the Councils procedures in terms of accurate minute taking and decision making processes, which if insufficient lead to difficulties in the scrutiny process.
  - With regard to the Hopkins Homes development, it has been stated that 300 homes are proposed to be built before the link road is started, these will be opposite The Winch pub. Costs for the link road vary depending upon whether the section between the Hardwick roundabout and the Constitution Hill roundabout is duelled.
  - Cllr Morrish asked if a proposed visit to the recycling centre at Costessy had happened (to ascertain where Norfolk waste is going) and this is something that has yet to be organised.
  - It was recently announced that James Wild is to be the conservative party candidate for North West Norfolk, following Henry Bellingham's decision not to stand at the general election on 12<sup>th</sup> December.
  - Cllr Nash was asked whether he could find out if any progress had been made on the matter of appointing a 'Project Co-ordinator' and setting up a 'Delivery Group' for the West Winch Growth Area. These were both arrangements which it was thought had been agreed by the Borough Cabinet in November 2018. The PCs were meant to be part of the delivery group – and therefore kept informed of progress.
- Bor. Cllr Peter Gidney was not present at the meeting but sent this report;
  - West Winch - Development proposal meetings with Landowners took place on 6th Nov to detail the form that the planning applications will take framed within S106 agreements.
  - Hunstanton - Proposed development within the town, as well as the Southern Seafront Masterplan, were discussed on 7<sup>th</sup> November at a Public Consultation for the housing schemes and is available on the Borough Councils website.
  - Defibrillators Locations Kings Lynn – New defibrillators have been installed at various locations in King's Lynn town centre. The last of these was installed a week ago at the bus station and, crucially, all six are now registered with the ambulance service. Five of the six life-saving devices have been paid for by Discover King's Lynn, the Business Improvement District for the town centre, with the sixth kindly funded by King's Lynn and District Round Table No 54. The sites are;
    - Kenneth Bush Solicitors, New Conduit Street
    - Youngsters World, Norfolk Street
    - Ward Gethin Archer, Tuesday Market Place
    - Above the water fountain at the bus station, on the wall of the public toilets
    - Alongside the car park ticket machine at Saturday Market Place
    - On the pontoon at South Quay, opposite Marriot'sThe drive behind the project has come from John Harrison, owner of BJ Models & DIY Centre on Norfolk Street and a BID Board member.

· Government Initiative re charging points – The Government has launched a Chargepoint Infrastructure Investment Fund to catalyse private investment into electric vehicle charging infrastructure across the UK.

**4. Public Participation – all members of the public welcome – 10 minute session**

There were no matters raised

**5. To approve the Minutes of the Parish Council Meeting held on 8<sup>th</sup> October 2019**

The Council approved the minutes and the Chairman duly signed.

**6. Clerks Report on any matters arising from the minutes of 8<sup>th</sup> October and subsequently any matters arising that have been actioned not on the agenda for this month's meeting**

- The PC has attained the LCAS Foundation award. Out of 113 Parish and Town Councils in Norfolk, the PC is 10<sup>th</sup> to gain the foundation standard. The PC thanked the Clerk for her work on this, it was suggested that applying for the next level of achievement which is the Quality Award could be looked at next year.
- It was noted that the Clerks appraisal is due to be carried out in November, the PC agreed to co-opt Cllr Gunn onto the Personnel Committee to join Cllr Morrish and Cllr K Fuller.

**7. To approve the Councils Accessibility Statement**

The PC agreed the policy which outlines the PC's commitment to making its website accessible to all. And also agreed the statement to be published on its website, this gives users information on how to adjust the screen colour and font size etc.

**8. To hear reports taken from the SAM2 Vehicle Activated Speed Signs**

Cllr Stevens was not present at the meeting and had sent a report outlining the volumes of vehicles during 20<sup>th</sup> October to 11<sup>th</sup> November. The maximum speed by one vehicle was 65mph. The speed watch group have recorded 17 vehicles exceeding 35mph over 4 sessions from 14<sup>th</sup> Oct – 6<sup>th</sup> Nov and 1 vehicle exceeding 40mph. Drivers will be receiving letters regarding their speed and the data has triggered a visit from the Police to carry out their own speed gun exercise. Cllr Morrish thanked the speed watch volunteers for their work.

**9. To hear an update on arrangements regarding the SDA and School Lane**

Resurfacing work to School Lane took place in the half term break in October, the PC is pleased with the work and drainage has improved on the corner of the VMP. It was agreed to contact the SDA to thank them for their contribution towards this work and to again request a formal written agreement regarding future use of the road.

**10. To report on VMP management matters**

Cllr Morrish said areas of the wooden floor were showing wear and he had asked the company who sealed it (Xtraclean) to come back and review. They had advised a light sanding reseal. The advice was that if the wear continued the floor would become discoloured (at least in the threshold areas) and it would require a more significant sand and re-working to bring it back to the required finish. A quote has been obtained for £1,450 to carry out this work, the PC felt this was quite high and Cllr Morrish will look at this again.

**11. To hear an update on the Wildlife in Common project**

- The next working day will be 30<sup>th</sup> November to carry out some thinning and new planting at Sheeps Course Wood. Removal of a large sycamore tree in order to let more light into a pond area needs to be considered. A quote for an arborist had been around £1000. It was noted that the Norfolk Wildlife Trust project ends in April 2020. Some winter talks as part of the project have been organised by the PC for 23<sup>rd</sup> Jan, 20<sup>th</sup> Feb and 19<sup>th</sup> March.

**12. To hear an update from the Risk Management Group**

The risk management group met on 6<sup>th</sup> Nov. All assessments have been carried out on assets with the following items to note;

- Possible replacement of the notice board on the bus shelter on the Green, existing one is becoming unsafe to open.
- The girth of the beech tree is expanding, but some signs of dieback in the crown. Improving soil condition under the tree might help its health – suggest to mulch around a 3m dia area at the base. Cllr J Fuller will discuss this with the common rights holders.
- Concern over parking/use of the green – the PC discussed this and agreed that no further signage was necessary.
- Old Hall Walk sign to be requested to be replaced.
- The bus shelter on the A10 may need a repaint next spring.
- VMP building insurance undervalued, Cllr Morrish to calculate new value based on RICS guidance and Clerk to increase.
- Risk assessments for the Speed watch volunteers and Conservation volunteers to be added to the PC list, Clerk to complete from the work already carried out by Cllr Stevens.

### 13. Highways – the Council will discuss any Highways issues

- A47 junction with New Road has been resurfaced, but there are still some pot holes to refill.

### 14. Planning

- Any applications to consider  
None
- Decisions received from BCKLWN  
None
- Comments made to the BCKLWN  
None

There are extensions to both the planning proposals for Hopkins Homes and Morston Point.

### 15. To hear any other planning issues relevant to the Neighbourhood plan

Although the PCs haven't been officially told, it is understood that a design for the relief road will be consulted upon in summer 2020, planning consent to be granted in 2021 and construction to start in 2022. Indicative plans to include a vehicular flyover for Rectory Lane and a footpath/cyclepath bridge at Chequers Lane. Cllr Morrish will write to Alan Gomm to ask when the PC will be formally updated on these proposals.

### 16. Correspondence

None

### 17. Finance

- To hear an update on Cashbook balances - 1<sup>st</sup> Oct – 31<sup>st</sup> Oct 2019

	Opening Balance 01/10/19	£	Less Aug/ Sept Chqs £	Less DD's £	Add income £	Closing Balance 31/09/19	£
NRPC Account	34,576.34		1,060.05	2.40	0.00	<b>33,513.89</b>	
VMP Account	628.54		260.57	496.87	1,274.59	<b>1,145.69</b>	
						<b>34,659.58</b>	

- The following payments were considered for approval;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
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			£	£
<b><u>From VMP Account</u></b>				
22/10/19	AMR	Fan speed controller	288.00	0.00
12/11/19	R Curtis	Salary 6 <sup>th</sup> Oct – 5 <sup>th</sup> Nov 2019	143.00	0.00
12/11/19	R Curtis	Hall Cleaning – 08/10, 16/10, 30/10	66.00	0.00
12/11/19	R Curtis	VMP Expenses	19.40	0.00
30/09/19	Mole Control	Pest Control Services	216.00	0.00
12/11/19	Middleton Parish	VMP Advertising	50.00	0.00
	News		<b>782.40</b>	
<b><u>From NRPC Account</u></b>				
28/10/19	Supreme	Resurfacing School Lane	17,018.40	0.00
	Surfacing			0.00
28/10/19	Road Art	Road Markings, School Lane	504.00	0.00
05/10/19	JL Stevens	Signage – NR&HCV	21.84	0.00
21/10/19	R Morrish	Xmas Tree for The Green	135.60	0.00
18/10/19	P Lorenz	Refreshments and Supplies – NR&HCV	57.54	0.00
12/11/19	R Curtis	Clerks Salary 6 <sup>th</sup> Oct – 5 <sup>th</sup> Nov 19	544.33	0.00
30/09/19	CGM	Cut for Aug	30.06	0.00
31/10/19	CGM	Cuts for Sept/Oct	60.12	0.00
			<b>18,371.89</b>	

**16. Public Participation – all members of the public welcome – 5 minute session**

- Cllr Morrish will speak to Julian Fuller again regarding the hedges along Love Lane.
- The idea of commemorating the 75<sup>th</sup> anniversary of VE day next year with a local history event was suggested, further discussion required.

**17. Items for future agenda**

Consider budget in preparation of precept setting  
January – Review Buttercups fees

**18. Date of next meeting – Tuesday 10<sup>th</sup> December**

Future meeting dates – 14<sup>th</sup> January 2020, 11<sup>th</sup> February 2020

The meeting closed at 9.05pm

Signed ..... 10<sup>th</sup> December 2019