

# North Runcton Parish Council

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Minutes of the Parish Council Meeting held at the Village Meeting Place

Tuesday 10th October 2023 - 7.45pm

**Present:** Cllr K Fuller – Chair, Cllr R Morrish, Cllr P Yallop, Cllr L Gunn, Cllr S Palmer, Cllr J Braybrook, Cllr K Williams, Cllr J Fuller

In attendance: The Clerk – Rachel Curtis, Bor Cllr Simon Nash, Bor Cllr Tom Barclay and 3 members of the public

**1. To accept any apologies –** Cllr B Houchen, County Cllr Jim Moriarty

**2. Declaration of Interest / Dispensation in items on the Agenda**

Cllr Yallop – Planning

Cllr J Fuller – Planning update

**3. County and Borough Councillors Matters**

Cllr Nash reported on the recent West Winch Growth Area, matters discussed were;

Drainage over the site – more detail was presented on this.

Biodiversity Net Gain – there is some clarification needed over this.

Pedestrian Crossing over the A10 – this would be put in place by the developer, as they would be able to do the work for half the price of Highways.

There is an information evening on 18<sup>th</sup> October at West Winch School 4 – 9pm.

Cllr Barclay introduced himself and said he is getting up to date with matters and will assist any way he can.

**4. Public Participation –**

- A resident reported the significant recent flooding on Cedar Grove. It was noted that this has been an issue for several years. Highways operatives have investigated and there is thought to be a blockage towards the A47, but permission is needed from the landowners where the manholes are located to investigate further.

**5. To approve the Minutes of the Parish Council Meeting held on 12<sup>th</sup> September 2023**

The Council approved the minutes and the Chairman duly signed.

**6. Clerks Report on any matters arising from the minutes of 12<sup>th</sup> September 2023 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting**

- Cllr Nash is liaising with Ken Matthews over the post for the owl box to be placed in the Churchyard.
- The Clerk has contacted Spire regarding the easement over School Lane with JE Fuller, following the planning application submitted for a scaffold site using the yard. Advice is being sought as to the costs that might arise if it was proposed to amend the easement to formalise non-agricultural traffic use.
- The Clerk has lodged a report to the planning enforcement team at the Borough Council regarding the SDA advertising their site for use as a wedding venue – their timescale to respond is December 23.
- CGM have not been to cut the Green in September, so as it is now approaching the end of the season, the Clerk will formalise with CGM that they have broken their contract by not turning up. Cllrs asked that the new contractor is asked to do a final cut of the season.

**7. To hear any reports from the SAM 2 sign**

Cllr Braybrook gave an update on traffic speeds and the police have attended and carried out a speed gun session on Rectory Lane. The Clerk is progressing setting up a new speedwatch group and gave out forms to the volunteers to complete to return to the police.

**8. Update on Risk Assessments**

Most risk assessments have now been completed. The Clerk will collate and send to the PC for comment to be discussed at the next meeting.

## **9. To report on VMP management matters**

### **To hear an update on the PV Panel project**

4 Way Electrical will start work on 13<sup>th</sup> November, work should be completed within the week. Cllr Morrish has contacted users of the Hall and neighbours to make everyone aware.

The Clerk will have prices for the new Electricity supply contract next month. The meter has been transferred to a business tariff from a domestic which should allow for more quotes to be obtained. Work still ongoing to submit an actual meter read to the British Gas system.

## **10. North Runcton and Hardwick Common Volunteers Update**

Cllr Palmer said that there will be a litter picking session at the weekend.

## **11. Action Planning – to consider PC events/projects for 2023/24**

- The date for the next quiz has been confirmed for 3<sup>rd</sup> November. Cllr Morrish is working on organising some winter talks at the VMP.

## **12. Highways – the Council will discuss any Highways issues**

The recent breaking up of the pavement on Meadow Grove has been reported.

The broken signposts near the Mercedes garage – Clerk to report.

The missing part of the Rectory Lane sign on new Road has needs to be reported again.

Brambles are overgrowing the cycle/pedestrian path alongside the A10 in between Rectory Lane and Common Lane – Clerk to report.

## **13. Planning**

### **a) Applications Considered**

22/01533/F – Location of 5 Timber Log Cabins of an accessible and amenable occupancy / Kings Lynn Caravan and Camping Park, New Road

Comments to submit to the Borough Council:

Accessibility issues – there are steps to the doors of the cabins.

Is the tree officer happy with the placement of the cabins and parking areas adjacent the existing trees.

The plan does not show a parking space for each cabin.

23/00085/TPO | 2/TPO/00032 - T1: Horse Chestnut - Would like to fell the tree and replant somewhere else on the property. Stump is to be cut as close to ground level as possible and logs to remain on site for firewood. All other arisings are to be removed from site. | The Old Rectory 38 Rectory Lane North Runcton King's Lynn Norfolk PE33 0QS

Comments to submit to the Borough Council

The PC concerned with the removal of (another) TPO trees in the village.

23/01464/CU – Change of use of land for storage of scaffolding equipment - Church Farm 21 The Green North Runcton

No comment.

23/01585/F | Change of use of agricultural building, construction of manege and erection of horse walker for domestic use (retrospective) | Church Farm 21 The Green North Runcton

No comment

Decisions from the Borough Council –

23/01069/F - Thornleigh 29 West Winch Road West Winch King's Lynn Norfolk PE33 0NQ - Construction of garage building to front of site - Application Refused

## **14. To hear any other planning issues relevant to the Neighbourhood plan**

There is an information evening on 18<sup>th</sup> October at West Winch School 4 – 9pm regarding the West Winch Growth Area.

## **15. Correspondence –**

- 1 - Tennis Club - Mark Little attended to follow up an email sent to the PC asking if it has any funds that could be used to contribute to help the Tennis Club. They have successfully received CIL funding from the

Borough but still need to raise more. The main work to be done is to repair the hard court surface to provide an all year surface. It was explained the PC's Financial Regulations, Page 7, point 4.10 states 'The Council shall not consider requests from charities or other fundraising groups'. It was noted by Mr Little that the Tennis Club is neither a charity or fundraising group. It was agreed that the wording of the regulation should be looked at further for the next meeting. It was agreed that the PC would support any other applications the Tennis Club wanted to apply for, if that would assist.

2 - Cllr Palmer had drafted a letter of support for the PCC for their Lottery Heritage Bid, on behalf of the Conservation Volunteers. The PC agreed the content and Clerk to put on headed paper and send to Ken Matthews.

## 16. Finance

### a) To hear an update on Cashbook balances - 1<sup>st</sup> Sept – 30<sup>th</sup> September 2023

	Opening Balance 01/09/23	Less Chqs	Less DD's	Add income	Closing Balance 30/09/23
	£	£	£	£	£
NRPC Account	54,492.91	4,717.02	3.60	146.27	<b>49,918.56</b>
VMP Account	16,566.56	830.95	2,151.54	120.00	<b>13,704.07</b>
					<b>63,622.63</b>

The following amounts were approved for payment;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<b><u>VMP Account</u></b>				
22/09/23	Mr Brights	Cleaning Sept 23	194.74	0.00
05/10/23	R Curtis	Clerks Salary 6 <sup>th</sup> Sept – 5 <sup>th</sup> Oct 23	171.73	0.00
			<b>366.47</b>	
<b><u>NRPC</u></b>				
05/10/23	R Curtis	Clerks Salary 6 <sup>th</sup> Sept – 5 <sup>th</sup> Oct 23	655.68	0.00
			<b>655.68</b>	

### 16. Public Participation – all members of the public welcome – 5 minute session

Part of the sign that points to West Winch at the junction of New Road and Rectory Lane needs mending, however NCC Highways said it was not their responsibility, Clerk to contact Borough Council.

### 17. Items for future agenda –

Risk Assessments  
Grass Cutting  
Debrief - Quiz

### 18. Dates of next meetings 14<sup>th</sup> November, 12<sup>th</sup> December

The meeting closed at 9.20pm

Signed ..... 14<sup>th</sup> November 2023