

# North Runcton Parish Council

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Minutes of the Parish Council Meeting held at the Village Meeting Place

Tuesday 12<sup>th</sup> September 2023 - 7.45pm

**Present:** Cllr R Morrish – chaired the meeting, Cllr P Yallop, Cllr J Fuller, Cllr L Gunn, Cllr B Houchen, Cllr K Fuller

In attendance: The Clerk – Rachel Curtis, Bor Cllr Simon Nash, County and Bor Cllr J Moriarty and 6 members of the public

**1. To accept any apologies –** Cllr S Palmer, Cllr J Braybrook, Cllr K Williams

**2. Declaration of Interest / Dispensation in items on the Agenda –** None

**3. County and Borough Councillors Matters**

Cllr Nash reported that there were various monitoring issues which he is working on, and reminded the PC that he has a Councillor Grant of £1,000 to allocate to local organisations.

Cllr Moriarty said there were some changes to the recycling service at the local centres in terms of charges.

The crossing and roundabout near The Winch has been confirmed.

A resident raised the matter of the number of laybys along the A47 being restricted in use, this means that slow moving farm vehicles are not allowed to use them to allow traffic to pass. The laybys which were used for lorry parks are being shut and this could become a health and safety issue if drivers have nowhere safe to park.

**4. Public Participation –**

- A resident of Hall Drive reported again the deterioration of the property at 3 Hall Drive, it is now falling into disrepair. He has made enquiries at Norfolk County Council and the Borough Council to make them aware of the overgrown garden which now has rats and mice. Cllr Moriarty said he would raise this with County Officers and Cllr Nash said he would raise it with the Borough.
- Ken Matthews reported that the national lottery grant application for work to be done to the Church has passed to the 2<sup>nd</sup> stage of the process and the grant provider has visited the site. The next part of the application will be submitted in November.
- The PCC are looking for choir volunteers for Christmas.
- Ken raised the matter of the owl box to be put up in the churchyard and that quotes for obtaining a suitable pole are costly. Cllr Nash volunteered to look into this and assist the PCC and the PC agreed to contribute some funds up to £100 if required.
- Investigations into the ownership of the war memorial have concluded that the diocese consider the PC to be 'custodian'. A process will now begin to prepare a funding application for work to make good the plinth which has deteriorated. It will be the aim to undertake any repair work in Spring 2024.
- Dates for the PCC – Churchyard clear up – 7<sup>th</sup> Oct and Harvest Supper 10<sup>th</sup> Oct.

**5. To approve the Minutes of the Parish Council Meeting held on 11<sup>th</sup> July 2023**

The Council approved the minutes and the Chairman duly signed.

**6. Clerks Report on any matters arising from the minutes of 11<sup>th</sup> July 2023 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting**

- The Clerk contacted NCC regarding the school KLA Bus Number 1 and requested that it stops in a safer place along New Road.
- The Clerk has looked at the conditions attached to the SDA site application after a resident reported that it is being advertised as a venue for weddings which goes against one of the conditions. The PC agreed for the Clerk to contact the Borough enforcement team.

**7. To hear any reports from the SAM 2 sign**

Cllr Braybrook has given his apologies and there is no SAM 2 report this month.

## 8. To discuss the performance of CGM

Despite being invoiced for cuts on 12<sup>th</sup> June and 28<sup>th</sup> July Cllrs and residents report that CGM did not attend to cut on those dates. Therefore invoice 255473 is in dispute. The level of service has become poor in recent months and Cllr Morrish and the Clerk met with Duane Wye who runs a local grass cutting business in August and discussed the cutting contract, and gave a quote which compared with CGM's new contract price was more favourable. Therefore Cllrs unanimously agreed to give notice on the contract with CGM and employ Duane for the 2024 cutting season. Cllr Morrish suggested that the Clerk set up a meeting on site with CGM to discuss their cutting for the rest of the season.

## 9. To report on VMP management matters

- Cllr Morrish has fitted a new towel dispenser in the toilets. New door locks will also be fitted to the toilet cubicles.

### To hear an update on the PV Panel project

The initial deposit has been paid to 4 Way Electrical to secure the contract. Work is planned to start early November.

The Clerk is still working on the issues with the current meter in terms of getting it updated to a business tariff and provide meter readings to British Gas. Prices should be available for the next meeting to review for the new electricity supply contract.

## 10. North Runcton and Hardwick Common Volunteers Update

No update at this meeting as Cllr Palmer was not present.

## 11. Action Planning – to consider PC events/projects for 2023/24

- The date for the next quiz has been confirmed for 3<sup>rd</sup> November. Cllr Morrish is trying to get some winter talks set up at the VMP which the PC thought was a good idea.

## 12. Highways – the Council will discuss any Highways issues

None at this meeting

## 13. Planning

### a) Applications Considered

23/01117/F – Esso Garage, West Winch, demolition of existing building, creation of EV charging zone and erection of canopy and two jet wash bays, sub station enclosure, plant room and associated forecourt works

It was agreed to send a comment on the following points – Building up the site, Drainage, Will this lead to an application for a café given charging times are around 45 mins to 2 hours and biodiversity of the site.

23/01533/F – Location of 5 timber log cabins of an Accessible and Amenable occupancy, Kings Lynn Caravan and Camping Park, New Road, North Runcton

It was agreed to ask for an extension of time to comment on this application

23/01464/CU – Change of use of land for storage of scaffolding equipment - Church Farm 21 The Green North Runcton – A parishioner asked whether non-agricultural use was permitted in the easement between the PC and JE Fuller for School Lane. It was agreed that the Clerk will contact the Borough Planner and ask if this is a planning matter which would effect the application and therefore the PC's comment. Further work to be done to look at the easement and possibly seek legal advice.

### b) Decisions from the Borough Council –

23/01077/F - Deanscroft 7 West Winch Road West Winch King's Lynn Norfolk PE33 0NF - Front porch extension, single storey rear extension and alterations with detached covered pergola - **Application**

**Permitted**

23/00591/F - 4 Manor Farm Cottages Common Lane North Runcton King's Lynn Norfolk PE33 0RF - Erection of single storey extension to domestic store/ home office and use of building for office use Use Class E(g)(i). Retrospective - **Application Permitted**

23/00782/LDP - 51 New Road North Runcton Norfolk PE33 0QR - Application for a Lawful Development Certificate for a proposed single storey rear extension to dwelling house that should fall under permitted development rights - ***Would be Lawful***

#### 14. To hear any other planning issues relevant to the Neighbourhood plan

There was a WWGA meeting held on 13<sup>th</sup> July at the KLIC, there was no new information presented.

#### 15. Correspondence –

1 – A resident asked about the ownership of the peacocks and guinea fowl at Manor Farm now that it has been sold as he thinks the birds are noisy and messy and should be controlled. *It is understood that the new owner bought the birds with the property and are therefore his responsibility; it was felt that this was not a matter for the PC.*

2 – A resident complained about the cutting of Rectory Lane and the bad state the ground was left in when finished. *It is understood that this was not done by CGM. A post for the VAS unit was damaged and will have to be replaced*

3 – Notification that reports on the West Winch Housing Access Road went to NCC cabinet on 4<sup>th</sup> Sept. The reports are on the CC website and a press release has been issued highlighting the key elements.

4 – A request has been made for a new editor to come forward for the Middleton, North Runcton and East Winch Parish News, if anyone is interest contact Chris Hudson. New distributors are also required.

5 – Terry Parish, the new leader of the Borough Council has invited all PC Chairs to a meeting to discuss issues within Parishes and how lines of communication can be improved.

#### 16. Finance

##### a) To hear an update on Cashbook balances - 1<sup>st</sup> July – 31<sup>st</sup> August 2023

|              | Opening Balance<br>01/07/23 | Less Chqs | Less DD's | Add income | Closing Balance<br>31/08/23 |
|--------------|-----------------------------|-----------|-----------|------------|-----------------------------|
|              | £                           | £         | £         | £          | £                           |
| NRPC Account | 55,175.73                   | 783.54    | 3.60      | 104.32     | <b>54,492.91</b>            |
| VMP Account  | 12,834.24                   | 389.55    | 252.13    | 4,374.00   | <b>16,566.56</b>            |
|              |                             |           |           |            | <b>71,062.47</b>            |

The following amounts were approved for payment;

| Date                      | Supplier         | Description of Service                                      | Amount<br>on Invoice | VAT element -<br>non recoverable |
|---------------------------|------------------|---|----------------------|----------------------------------|
|                           |                  |   | £                    | £                                |
| <b><u>VMP Account</u></b> |                  |   |                      |                                  |
| 24/06/23                  | Parish News      | Advertising   | 50.00                | 0.00                             |
| 30/06/23                  | Mr Brights       | 08/06 – 05/07/23  | 194.74               | 0.00                             |
| 27/07/23                  | Mr Brights       | 06/07 - 02/08/23  | 194.74               | 0.00                             |
| 25/08/23                  | Mr Brights       | 03/08/ - 30/08/23   | 194.74               | 0.00                             |
| 05/08/23                  | R Curtis         | Clerks Salary 6 <sup>th</sup> July - 5 <sup>th</sup> Aug 23 | 171.73               | 0.00                             |
| 05/09/23                  | R Curtis         | Clerks Salary 6 <sup>th</sup> Aug – 5 <sup>th</sup> Sept 23 | 171.73               | 0.00                             |
| 04/09/23                  | 4 Way Electrical | Deposit for PV Panel Project                                | 3,017.51             | 0.00                             |
| 04/09/23                  | D Friend         | PAT Testing   | 25.00                | 0.00                             |

4,020.19

**NRPC**

|          |          |   |                 |
|----------|----------|---|-----------------|
| 05/08/23 | R Curtis | Clerks Salary 6 <sup>th</sup> July – 5 <sup>th</sup> Aug 23 | 655.68          |
| 05/09/23 | R Curtis | Clerks Salary 6 <sup>th</sup> Aug – 5 <sup>th</sup> Sept 23 | 655.68          |
| 31/08/23 | PCC      | Annual Grass Cutting Contribution                           | 325.00          |
|          |          |   | <b>1,636.36</b> |

**16. Public Participation – all members of the public welcome – 5 minute session**

Part of the sign that points to West Winch at the junction of New Road and Rectory Lane is currently sitting on the pavement.

**17. Items for future agenda –**

Possible Policy for looking after the Green  
Winter Talks  
Risk Assessments

**18. Dates of next meetings** 10<sup>th</sup> October, 14<sup>th</sup> November, 12<sup>th</sup> December

The meeting closed at 9.25pm

Signed ..... 10<sup>th</sup> October 2023