

North Runcton Parish Council

Minutes of the Parish Council Meeting held at the Village Meeting Place

Tuesday 11th July 2023 - 7.45pm

Present: Cllr K Fuller - Chair, Cllr P Yallop, Cllr J Fuller, Cllr J Braybrook, Cllr L Gunn, Cllr R Morrish, Cllr K Williams, Cllr S Palmer, Cllr B Houchen

In attendance: The Clerk – Rachel Curtis, Bor Cllr Simon Nash and 7 members of the public

1. To accept any apologies – Bor Cllr Moriarty

2. Declaration of Interest / Dispensation in items on the Agenda – None

3. County and Borough Councillors Matters

Cllr Nash said there is to be a full Council meeting later in July which he will report on at the PC's September meeting. Large local projects to be discussed are the South Gates entrance area to the town and the rebuilding of the Queen Elizabeth Hospital.

4. Public Participation –

- A resident of Hall Drive reported on the deterioration of the property at 3 Hall Drive, it is now falling into disrepair. He has made enquires at Norfolk County Council and the Borough Council to make them aware of the overgrown garden which now has rats and mice. Cllr Morrish said that intervention is needed to deal with this situation, and said he would contact the County Council to try and help.
- Ken Matthews reported that the national lottery grant application for work to be done to the Church has passed to the 2nd stage of the process. Advice has also been given as to how much to request which will be in excess of £650,000.
- The cost of work to be done to the Church organ is in excess of £7,000, most of the damage was done in the hot temperatures of the heatwave last year. It is hoped that £4,500 will be obtained from grant funding. Lilian Fisher thanked Cllr Yallop for allowing the PCC to hold a raffle at his recent birthday party which raised £700 to go towards this restoration fund.
- The Open Gardens event on 9th July was a success with good feedback received and it was a great community effort. Ken thanked everyone who was involved including the Art Club who had a successful event and sold some of their paintings.

5. To approve the Minutes of the Parish Council Meeting held on 13th June 2023

The Council approved the minutes and the Chairman duly signed.

6. Clerks Report on any matters arising from the minutes of 13th June 2023 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

The Clerk has had a response from the Road Safety Officer regarding starting up the speedwatch group. There is a new application form to complete for the new group and replacement equipment may be required.

7. To hear any reports from the SAM 2 sign

Cllr Braybrook reported that the fasted speed recorded last month was 70mph going along Rectory Lane. He may need to replace the battery on the sign, this would be around £100, it was agreed for him to purchase this if necessary.

8. To discuss the performance of CGM

Recently CGM have missed cuts of the Green and surrounding areas. The areas which they are responsible for do not look as neat and tidy as they should. It was agreed to look at their next invoice before payment to see if they are charging for any missed cuts and also to begin seeking alternative contractors to quote for the 2024 cutting season.

9. To report on VMP management matters

- Cllr Morrish will replace the bolt on the back gate and kitchen door.
- Cllr Palmer will look at the skylight in the kitchen.

To hear an update on the PV Panel project

Cllr Morrish and Palmer have looked further into the favoured quote as agreed at the last meeting. It had been agreed not to proceed with an 'in-roof' system (which would have meant removing the pantiles). The proposed arrangement would not have lent itself to the in-roof system. There is no evidence of any weakness in the roof and it was felt it could therefore take the additional weight. There would be a £6 increase in the insurance premium to cover the panels and building due to this work being done. Based on likely tariffs the payback would be around 7.5 years and save around £1,429 per annum. Before we can apply to get a fixed tariff, there are some issues with getting an accurate reading from the current meter and its classification on the national database is domestic instead of business. The clerk will resolve asap. Cllr Morrish proposed that the PC goes ahead with the project at a cost of £9,967, with the deposit to be paid from the VMP account and the remainder to come from the precept. This was seconded by Cllr Gunn and unanimously agreed.

10. North Runcton and Hardwick Common Volunteers Update

- The RRT have cut back the permissive path near Setch road.
- Another litter pick is needed, this will be organised when convenient.
- Nettles need to be cleared at Sheeps Course Wood.

11. Action Planning – to consider PC events/projects for 2023/24

- It was agreed to hold another quiz in November, a date to be confirmed at the September meeting.

12. Highways – the Council will discuss any Highways issues

- Cllr Yallop has sent through photos of some of the larger potholes in the village, Clerk to report to NCC.
- A resident said that he was concerned about the safety of the School bus drop off point being used by the KLA Bus number 1. It is dropping the children off on the corner of New Road and Rectory Lane and it was suggested that a stop further along New Road would be more suitable. ACTION: Clerk to contact the School to make them aware and ask for the drop off point to be changed.
- The PC was asked by a resident if the weight restriction is being enforced at New Road through the village. It is thought that this may not always be the case and the resident said he has some contacts in the police and would follow this up.

13. Planning

a) Applications Considered

There are a number of applications which the Clerk has not received information for from the Borough Council.

The following have been added to the minutes after the meeting and sent to Councillors for comments.

1. 23/01077/F - Front porch extension, single storey rear extension and alterations with detached covered pergola. at Deanscroft [7 West Winch Road West Winch King's Lynn Norfolk PE33 0NF](#) - *Deadline 7th July 23*
2. 23/01117/F - The demolition of an existing building and the creation of an EV charging zone and erection of canopy, two jet wash bays, sub-station enclosure, plant room and associated forecourt works at Derelict Esso Filling Station [36 West Winch Road West Winch Norfolk PE33 0NB](#) - *Deadline 18th July 23*
3. 23/00782/LDP | Application for a Lawful Development Certificate for a proposed single storey rear extension to dwelling house that should fall under permitted development rights | 51 New Road North Runcton Norfolk PE33 0QR - *Not been asked to comment as permitted development*

4. 23/01069/F | Construction of garage building to front of site. | Thornleigh [29 West Winch Road West Winch King's Lynn Norfolk PE33 0NQ](#) - No documents on the portal as yet
5. 23/01237/F | Construction of detached annex in rear garden. | Mayhill [24 Rectory Lane North Runcton King's Lynn Norfolk PE33 0QS](#) - No documents on portal, query correct address used

b) Comments to be made to the Borough Council - none

c) Decisions from the Borough Council – None

14. To hear any other planning issues relevant to the Neighbourhood plan

There is a WWGA meeting on 13th July at the KLIC. This will be chaired by Cllr Moriarty.

15. Correspondence –

1 – An author asking for information on ghost stories in the village – *any info let the Clerk know to pass on*

2 – A family member looking to trace her family tree and asking for information about the hockey club – *this has been forwarded to 2 residents who may be able to help.*

3 – Cricket Club asking for PC support for alterations to be done to the pavilion to create disabled access and toilets and female changing rooms and showers – *Clerk to write a letter of support.*

4 – Cllr Morrish has been in correspondence with the War Memorials Trust regarding restoration of the war memorial in the Churchyard. The official custodian of the memorial needs to be established to enable grant applications to be submitted and be responsible for getting the work done. *More work to be done on this.*

16. Finance

a) To hear an update on Cashbook balances - 1st – 30th June 2023

	Opening Balance 01/06/23	Less Chqs	Less DD's	Add income	Closing Balance 30/06/23
	£	£	£	£	£
NRPC Account	55,175.73	783.54	3.60	104.32	54,492.91
VMP Account	12,834.24	389.55	252.13	4,374.00	16,566.56
					71,062.47

The following amounts were approved for payment;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>VMP Account</u>				
05/07/23	R Curtis	Clerks Salary 6 th June – 5 th July 23	171.73	0.00
03/07/23	AF & D Bowman	Replacement Toilet	219.12	0.00
05/07/23	OJS Electrical	New lights on beams	426.00	0.00
			816.85	
<u>NRPC</u>				
05/07/23	R Curtis	Clerks Salary 6 th June – 5 th July 23	655.68	0.00
31/06/23	CPRE	Annual Subscription	48.00	0.00

16. Public Participation – all members of the public welcome – 5 minute session

17. Items for future agenda –

To set a date for the quiz

18. Dates of next meetings 12th September

The meeting closed at 9.30pm

Signed 12th September 2023