

North Runcton Parish Council

Minutes of the Annual Meeting of the Parish Council held at the Village Meeting Place

Tuesday 14th June 2022 - 7.45pm

Present: Cllr R Morrish (Chair), Cllr K Fuller, Cllr P Yallop, Cllr S Palmer, Cllr K Williams, Cllr J Fuller,

In attendance: The Clerk – Rachel Curtis - 5 members of the public, Bor Cllr Gidney, and County Cllr J Moriarty

1. **To accept any apologies** – Cllr J Braybrook, Cllr L Gunn, Cllr B Houchen and Bor Cllr S Nash
2. **Declaration of Interest / Dispensation in items on the Agenda** - None
3. **Graeme Warriner, Barton Willmore, Planning update on proposals for ‘Hardwick Green’ (Planning reference 13/01615/OM). 15 minute presentation plus question/answer session.**

Land West of Constitution Hill Constitution Hill North Runcton Norfolk PE33 0QP

Outline application: change of use from agricultural/undeveloped land to a new development of housing and associated facilities; comprising a mix of up to 1,110 residential units (Class C3); primary school (Class F1), local centre (Class E, F2); public open space, landscaping and highway access on the A47 and A10.

Graeme attended the meeting to give the PC an update on the above planning application, he gave an overview of the original plan from 2013 and then from NCC comments and public opinion how this was updated in 2016, a final version being completed in 2018 and now updated in November 2021. Hopkins Homes (now acquired by Terra Firma) will maintain control of the infrastructure and the phasing plan states that they will first deliver 390 units (Phase A). Hopkins would propose to sell off the Phase B site to another builder (366 dwellings). They would propose to build out the final Phase C area themselves. If no agreement/funding is in place to build the relief road they will deliver access to the Phase A site from the A10 and a link to the A47. The latter roadworks would need to be upgraded later. A primary school is proposed for the Phase B site and would be built by NCC, with a ‘local centre’ nearby. Drainage of the site was discussed, some concerns have been raised by IDB and some Councillors voiced their concerns and local knowledge as to how the surface water will get to the Puny drain to the west of the land. Hopkins hope that outline consent will be granted this year. GW understood an announcement on the road building was pending – but confirmed that it would not need to be in place for them to start their development. Graeme said he would forward some slides to the PC once some more work has been done on the drainage strategy. (Not yet received). Cllr Morrish thanked Graeme for his time to come to the meeting.

4. **County and Borough Councillors Matters**

Bor Cllr Gidney reported that some Councillors had had a tour of the Guildhall and looked at their business plan which involves restoring the building and updating the main theatre and the installation of lifts. There are plans for the undercroft to accommodate children’s play as well as retaining the bar and restaurant. Plans are continuing to be discussed for the new Multi User Communication Hub (MUCH) to house the library and adult education facilities in the town centre building where Argos used to be. It was acknowledged that there is much public feeling to retain the current library building on London Road.

Cllr Moriarty reported that the members fund will continue with £1,000 grants being available for community groups. The Planning department at the Borough is due to expand with more personnel and there is a possibility of a change in the sifting meeting process. If there is a big change in an application it will go out to consultation again including Parish Councils. Meetings are ongoing with Sibelco with a liaison meeting at the end of the month. No sign yet of the new Minerals and Waste Policy. Met with Rights of Way Officer and walked much of the Grandcourt area and he has written to Sibelco listing concerns.

5. **Public Participation** – it was noted that the Parish News could be an under used avenue of communication, suggesting that NRPC submit more. Cllr Morrish noted that it was a long-standing agreement that council minutes would not be summarised in the Parish newsletter and that they were instead published in full on the NRPC website. However, it was agreed that when newsworthy information

was available it would be sent for publication in the newsletter if the publication cycle permitted (and it generally is).

6. To approve the Minutes of the Parish Council Meeting held on 10th May 2022

The Council approved the minutes and the Chairman duly signed.

7. Clerks Report on any matters arising from the minutes of 12th April and subsequently any matters arising that have been actioned not on the agenda for this month's meeting – nothing to raise.

8. To hear any reports from the SAM 2 sign

Cllr Braybrook was absent from the meeting, so there will be reports next month.

9. To report on VMP management matters

Cllr Morrish is gathering information and obtaining quotes for the installation of PV panels on the VMP roof. It was suggested that CIL funding could be available for this type of work. Further update and discussion at the next meeting.

A new Smart meter has been installed at the Hall, however British Gas were querying readings? Action: Clerk to contact British Gas.

10. To discuss VMP hire rates

At the residents meeting it was suggested that the PC should look at the difference in hire rates charged to Buttercups Pre-School and other hirers. At present Buttercups pay £6 per hour (using the hall for 34 hrs per week) and other hirers £7.50. It was suggested that a percentage discount could be offered to residents who live in the village and also groups who use the hall for a certain number of hours a week. To be added to the agenda for July.

11. North Runcton and Hardwick Common Volunteers Update

The new pathway around the gravel pit will be 'announced' shortly when it has been mown. Cllr Morrish to speak to Peter Lemon.

12. To discuss the purchase of additional dog bins for Hardwick common and Illington Lane

This has been brought to the PC's attention by residents. One bin requested to go on Illington Lane and another to go on the south side of Hardwick Common. The Clerk is awaiting a response from the Borough Council to see if the dog warden is prepared to empty the bins at these locations. Once a response has been received it will need to be confirmed that stakeholders are happy with proposed positions – and then the PC will decide if the expenditure is warranted.

13. Action Planning – to consider PC events/projects for 2022

- The Jubilee tea party took place on 5th June with around 50 people in attendance throughout the afternoon. £120 was raised for the church restoration fund. Cllr K Fuller borrowed the old school log book which was written by Mr Van Dyke. Cllr Morrish will look into getting the document copied so that the village has a copy to keep. A resident kindly donated an old photograph which will need to be framed before it can be hung in the Hall.
- It was suggested that a tree could be planted on the green for the Queens jubilee canopy, Cllr J Fuller to speak to the common rights holders to seek their permission.

14. Highways – the Council will discuss any Highways issues – nothing to discuss.

15. Planning

18/01966/RMM - Reserved Matters: Erection of supermarket at Morston Point Land North East of Scania Way Hardwick Industrial Estate King's Lynn Norfolk – more trees have been added to the landscape planting – no further comments to add from the PC.

18/02289/OM - Outline Application: Up to 500 homes with a neighbourhood centre, associated landscaping, parking and supporting infrastructure at Land At West Winch Kings Lynn Norfolk

A comment has been added by Ben Colson regarding the traffic assessment – no further comment to add from the PC.

- b) Decisions received from BCKLWN – none
- c) Comments

16. To hear any other planning issues relevant to the Neighbourhood plan

There is a stakeholders meeting on 20th June at the Borough Council – feedback from this will be discussed at the next meeting.

17. Correspondence – Update from Alison Shaw on the OTN (energy connections for offshore windfarms proposed across Norfolk) which was circulated to all Councillors.

18. Finance

- a) **To agree the responses to Section 1 of the annual external audit form** -
These were agreed as all responses to be ‘yes’.
- b) **To approve the accounting statements in Section 2 of the annual external audit form**
These were approved unanimously by the PC.
- c) **To hear an update on Cashbook balances - 1st April 30th April 2022**

	Opening Balance	Less March	Less DD's	Add income	Closing Balance
	01/05/22	Chqs			31/05/22
	£	£	£	£	£
NRPC Account	51,443.86	1,684.21	2.40	150.00	49,907.25
VMP Account	21,329.25	502.21	222.20	37.50	20,642.34
					70,549.59

The following amounts were approved for payment;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>From VMP Account</u>				
05/06/22	R Curtis	Salary 6 th May – 5 th June 22	158.73	0.00
04/06/22	R Curtis	VMP Expense	9.40	0.00
03/06/22	Mr Brights	Cleaning 12 th May – 8 th June 22	194.74	0.00
			362.87	
<u>From NRPC Account</u>				
05/06/22	R Curtis	Clerks Salary 6 th May – 5 th June 22	608.01	0.00
05/06/22	R Curtis	Jubilee Tea Party Expenses	112.67	0.00
16/05/22	R Curtis	Residents Meeting Expenses	9.04	0.00
05/06/22	K Fuller	Jubilee Tea Party Expenses	12.37	0.00
07/06/22	W Border	Internal Audit Fee	60.00	0.00
31/05/22	CGM	Cutting – 5 th May 22	33.92	0.00
14/06/22	R Morrish	Expenses	5.50	0.00
			841.51	

19. Public Participation – all members of the public welcome – 5 minute session

As the projector cut out twice during the meeting, it was agreed that it should be serviced.

20. Items for future agenda –

Website quote – Cllr Palmer, Dog Bins, Location for tree planting on the Green

21. **Date of next meeting – 12th July 2022**

The meeting closed at 9.05pm

Signed 19th July 2022