

North Runcton Parish Council

Minutes of the Annual Meeting of the Parish Council held at the Village Meeting Place

Tuesday 9th May 2023 - 7.45pm

Present: Cllr K Fuller - Chair, Cllr P Yallop, Cllr J Fuller, Cllr J Braybrook, Cllr L Gunn, Cllr R Morrish

In attendance: The Clerk – Rachel Curtis, 9 members of the public

1. To Elect a Chair and Vice Chair

Cllr Morrish proposed Cllr K Fuller for the position of Chair, this was seconded by Cllr J Fuller and Councillors unanimously agreed – Cllr K Fuller then went on to chair the meeting.

Cllr K Fuller proposed Cllr Morrish for the position of Vice Chair, this was seconded by Cllr Gunn

2. To accept any apologies – Cllr K Williams, Cllr S Palmer, Cll B Houchen

3. Declaration of Interest / Dispensation in items on the Agenda – Cllr P Yallop – Item 14 – Planning.

4. To Adopt the General Power of Competence

Councillors voted unanimously to adopt the General Power of Competence.

5. County and Borough Councillors Matters

Following not being re-elected Peter Gidney sent his best wishes to the PC and said he had enjoyed working with Councillors over recent years.

6. Public Participation –

- It was noted that Rectory Lane is being closed to allow for fibre optic work to be carried out.
- A resident raised concern about the safety of the school bus stop point on the corner of Rectory Lane and New Road. ACTION: Clerk to contact the Education Authority and see if it can be moved to a safer location.
- Common Lane is experiencing instances of flooding and there was some discussion as to why this should be occurring. No conclusion was reached other than suggesting that the drains may need clearing.

7. To approve the Minutes of the Parish Council Meeting held on 17th April 2023

The Council approved the minutes and the Chairman duly signed.

8. Clerks Report on any matters arising from the minutes of 17th April 2023 and subsequently any matters arising that have been actioned not on the agenda for this month's meeting

- The Clerk said she had reported the leaves laying in Cedar Grove to the Rangers and they should be attended at the beginning of June.
- The Clerk has made contact with the Police to organise speed watch training – details to be confirmed.
- Cllr Morrish commented on the decision which was made last month regarding the condition of the Green in the wet weather. He suggested that this may need to be re-visited and addressed in the future if the surface continues to be damaged in the wet winter months.

9. To hear any reports from the SAM 2 sign

Cllr Braybrook presented his latest report which shows that at least 50% of drivers are speeding through the village. The Police consider the village would benefit from carrying out their own speed checks.

10. To report on VMP management matters

- Cllr Morrish is continuing to obtain quotes and information on solar panels to present to the PC to consider. The potential cost is thought to be in the region of £20,000. It was agreed that a working party is formed of Cllrs Morrish, Braybrook, Gunn and Palmer to work on this and report back to the next meeting.

- The Clerk had obtained new electricity prices ready for December when the fixed deal ends. It was agreed to defer a decision on this until the solar panel project is confirmed.

11. North Runcton and Hardwick Common Volunteers Update

- In order to help assist the Church obtain funding from the National Lottery the volunteers will be helping with work towards the environmental element of the bid.
- The volunteers will also be asked to assist in the deadheading of the daffodils around the village this year.

12. Action Planning – to consider PC events/projects for 2022/23

- Cllr Morrish said that in preparation of revisiting and updating the Neighbourhood Plan, a questionnaire will need to be circulated around the village. The first step towards this is to arrange a meeting with the original steering group.
- The project to gather historical information to put on the PC website is ongoing.

13. Highways – the Council will discuss any Highways issues

Despite being told that the litter on the A47 would be cleared during the road closures for resurfacing, the rubbish is still there.

14. Planning

a) Applications Considered

23/00559/O – infill site for two detached dwellings at Land Adjacent Ardees, New Road PE33 0QR

Response agreed as follows - The Parish Council supports this application.

However, there are the following points it wishes to note:

Concerns about the long term sustainable retention of the TPO oak – which is now one of the last remaining large trees from the former grounds of North Runcton Hall (demolished 1960s). There will clearly be impact to the RPA – and there are still further details to confirm (such as service connections to Plot 2). We would ask that the BCKLWN tree officer considers this aspect of the scheme further. This is an outline application – but sight lines for the access gateways do not appear to have been considered.

23/00591/F – Erection of single storey extension to domestic store/home office and use of building for office use Class E(g)(i). Retrospective at 4 Manor Farm Cottages, Common Lane PE33 0RF

Response agreed as follows - The Parish Council supports this application.

The Parish Council agree with the DAS submitted with the application that there is unlikely to be a significant landscape impact resulting from the enlarged cabin. However, we would wish officers to confirm that toilet and septic arrangements do comply with current building regulations and that through the operation of the business there is no significant disturbance to neighbours or adverse impact on the amenity of the four neighbouring cottages.

b) Comments to be made to the Borough Council

23/00479/F | Single Storey Rear Extension | 3 Manor Farm Cottages, Common Lane, North Runcton, King's Lynn, Norfolk PE33 0RF

North Runcton Parish Council had no particular view on the flat roof extension – but note that a debate has arisen about a pitched roof. We would like to highlight another consideration for design at this site – which is that Manor Farm Cottages host our villages principal House Martin colony (a red list species). So any impact to the existing eave arrangement will impact on the colony. We would therefore ask that no building work that could disturb the birds is undertaken between April and (late) September, and that the eventually agreed design has no adverse impact on the availability of nest sites.

c) Decisions from the Borough Council – None

15. To hear any other planning issues relevant to the Neighbourhood plan

The Borough Council are currently working on the examiners comments for the Local Plan.

16. Correspondence – none received.**17. Finance****a) To review the end of year accounts – 2022/23 prior to audit**

The North Rucnton PC account has a balance to carry forward of £5,696.23.

b) To hear an update on Cashbook balances - 1st – 30th April 2023

	Opening Balance	Less Chqs	Less DD's	Add income	Closing Balance
	01/04/23				31/03/23
	£	£	£	£	£
NRPC Account	41,511.20	655.68	2.40	16,655.00	57,508.12
VMP Account	17,303.68	3,966.47	230.28	0.00	13,106.93
					70,615.10

The following amounts were approved for payment;

Date	Supplier	Description of Service	Amount on Invoice	VAT element - non recoverable
			£	£
<u>VMP Account</u>				
05/05/23	R Curtis	Clerks Salary 6 th Apr – 5 th May 23	171.73	0.00
09/05/23	R Morrish	Picture Framing for VMP	100.00	0.00
05/05/23	Mr Brights	Apr – May 23	194.74	0.00
07/04/23	Mr Brights	Apr 23	97.37	0.00
06/04/23	WindowClean	Apr 23	30.00	0.00
09/05/23	R Curtis	Expenses	70.39	0.00
			664.23	
<u>NRPC</u>				
05/05/23	R Curtis	Clerks Salary 6 th Apr – 5 th May 23	655.68	0.00
30/04/23	CGM	April 2023	94.75	0.00
28/04/23	NALC	Annual Subs 23/24	258.45	0.00
14/04/23	BHIB Ins	Annual Policy	817.92	0.00
06/05/23	K Fuller	Coronation Event Supplies	639.48	0.00
			2,466.28	

18. Public Participation – all members of the public welcome – 5 minute session

- The Coronation Event was well received in the village with over 60 people attending. Costs were £660 and donations of around £100 being raised for the Church. Thanks given to Cllr K Fuller and her sister Sam and The Clerk.
- A resident asked if Old Hall Walk would be attended to as the weeds are growing. ACTION: Clerk to contact CGM to include maintenance of the pathway in the grass cutting contract.
- A resident referred to the solar panel project and reminded the working party to check the life expectancy of the panels and to allow for this in their considerations.
- There is an outside office structure in the garden of a house on Chequers Lane, there is no planning permission for this on the Borough website, but the property is within the West Winch boundary.

19. Items for future agenda – Standing Orders

**20. Dates of next meetings – Annual Residents Meeting Tuesday 16th May
Tuesday 13th June, Tuesday 11th July**

The meeting closed at 9.05pm

Signed 13th June 2023