North Runcton Parish Council

Minutes of the North Runcton Parish Council Meeting held at the Village Meeting Place  
  
Tuesday 9th April 2019 7.45pm

**Present:** Cllr R Morrish (Chair), Cllr K Fuller, Cllr L Stevens, Cllr B Houchen, Cllr P Yallop, Cllr K Longhurst, Cllr J Fuller

In attendance: The Clerk – Rachel Curtis

6 members of the public

1. **Apologies** – Cllr A Dobbing, Cllr L Davies, Bor Cllr Peter Gidney
2. **Declaration of Interest / Dispensation in items on the Agenda**

Cllr J Fuller – Item 8

1. **County and Borough Councillors Matters**

* Cllr Peter Gidney was not present at the meeting and sent his apologies.

1. **Public Participation – all members of the public welcome – 10 minute session**

* A resident asked for clarification about the financing of the defibrillator. The Clerk explained that the PC purchased the defibrillator with money which was donated from the RRT and shown as an expenditure item on the minutes for the March meeting.

1. **To approve the Minutes of the Parish Council Meeting held on 12th March 2019**

The Council approved the minutes and the Chairman duly signed.

Cllr Morrish gave an update on the defibrillator – the placing of the cabinet on the Cricket Club pavilion has been agreed. The PC approved the quote of £180 for installation by an electrician.

1. **Clerks Report on any matters arising from the minutes of 12th March and subsequently any matters arising that have been actioned not on the agenda for this month’s meeting**

* The Flower Festival will take place on 1st and 2nd June this year.
* The statement of Persons Nominated has been received from the Borough Council. 3 are listed for the Hardwick Ward and 5 listed for the North Runcton Ward, Cllr Dobbing has decided not to stand for re-election. The vacancy can be filled by co-option after the elections on 2nd May 19.
* There is a provisional booking for the VMP to be used as a polling station for the European Parliamentary Elections due to take place on 23rd May 2019.

1. **To hear reports taken from the SAM2 Vehicle Activated Speed Signs**

* Weekly figures show from August 17 to April 19 the volume of traffic on New Road north bound fluctuates. And for the same period Rectory Lane east bound volumes remain consistent. There are no significant changes in the average speed.
* Cllr Stevens and the Clerk have had no responses from volunteers to the Community Speed watch Scheme.
* The Clerk said that a pole and bracket for an additional location for the speed camera is £89. There was some discussion as to where would be the best place for this to be positioned and no conclusion was reached. To be discussed again if the PC feels there is a need for an addition site.
* It was noted that a speed count camera had been deployed on Rectory Lane for a few days in March – which was taken to be on behalf of BCKLWN/NCC.

1. **To hear an update on arrangements regarding the SDA and School Lane**

* Cllr Morrish has contacted the SDA for an update regarding the SDA Executive Committee contributing to the cost of making good the road, their thoughts on holding an open day on the site, and the draft wording for a written agreement – awaiting a reply.
* Cllr Longhurst reported he had spoken to the building contractors and they plan to refill some holes on School Lane as a temporary measure.

1. **To give an update on the deed of grant relating to The Smithy, 3 The Green**

The buyer for the above property is seeking confirmation of an existing easement with the PC that provides them with a right of way over the Green at the front of the property. There has been correspondence between the solicitors acting for the PC and the buyer. Further confirmation needs to be sought regarding which plot numbers relate to which property numbers.

1. **To report on VMP management matters**

* The blinds will be fitted in the front hall the week commencing 22nd April.
* Bespoke have been advised that the rooflight in the kitchen still leaks when it rains – they are going to look at it again.
* The PC is looking at alternatives to the current heaters which are costing around £4,000 a year to power. Cllr Morrish has arranged to meet a contractor to discuss the option of an Air Source Heat Pump (which also acts as an air conditioning unit in the warmer weather), convector heaters are also being considered. All options need to be looked at in an attempt to heat the Hall efficiently with lower costs.
* Cllr J Fuller said that hirers parking is becoming a problem again. The Clerk to send a letter to hirers to remind them to park considerately and safely to adhere to their conditions of hire. Also remind hirers about the positioning of the handle on the front door when locking it.

1. **To hear an update on the Wildlife in Common project**

* A member of the conservation group of volunteers has made some bird boxes, some with donated wood and the rest with materials which are paid for by the Norfolk Wildlife Trust. Cllr Stevens to assist with putting these up. The PC discussed the positioning of a barn owl box on NR Common and a second one on Setch Common. Cllr J Fuller said he had a borer which could be used for securing a telegraph pole to place a box on.
* Cllr Houchen and Cllr Morrish to deliver survey cards in the Hardwick Ward.

1. **To discuss support to the PCC for their grant application**

The PCC wish to submit a grant application for funding for a kitchen, sink and toilet and has asked the PC for a letter to support this. Cllr Stevens suggested it could be noted that the Church is looking to act as an education centre with an ‘Inspired Classroom’ and the addition of the facilities would benefit this.

1. **Highways – the Council will discuss any Highways issues**

* There is a large pothole on the Twisty Twiney near a field gate – Lat: 52°42'23.01"N; Long: 0°25'27.56"E. Clerk to report.
* Clerk to report again the following potholes – on the junction of Rectory Lane and New Road and in between the Caravan Site entrance and the junction with the A47.
* There has been an increase in the instances of flytipping – including old tyres, DIY waste and asbestos. **The PC asks all residents to be vigilant and report car licence plates if they see anyone dumping waste**.

1. **Planning**

a) Any applications to consider;  
None

b) Decisions Received from BCKLWN

19/00213/F – Conversion of covered store to annexe, 21 the Green, North Runcton – Application Permitted.

17/00423/F – 20 Common Lane, variation – Application Permitted.

19/00199/F – 2 Hunters Rise, Change of Use from annexe to dwelling – Application Withdrawn.

19/00250/O – Friars Bungalow, 32 West Winch Road – New Building – Application Refused.

1. **To hear any other planning issues relevant to the Neighbourhood plan**

* 500 houses – Metacre – Highways have submitted a technical note recommending additional surveys and requesting more work is carried out before they will consider the application.
* The scheme has been classed ‘EIA development’ – so the applicant is expected to be required to undertake more detailed impact assessment.
* The Hopkins Homes site – NCC have recommended planning obligations for the site such as contributions towards education facilities.
* Cllrs Morrish, Stevens, Houchen and the Clerk will attend a Parish Workshop with WSP on 24th April to discuss road layouts and details for the West Winch area.

1. **To confirm comments on the Revised Local Plan Review**

Cllr Morrish has asked for clarification from Alan Gomm that sites land owners have put forward for North Runcton and Hardwick Ward have been reviewed by the Borough and rejected and therefore will not be expected to come forward in the planning cycle to 2036 – no response as yet.

1. **Correspondence**

None

1. **Finance**
2. **To hear about a financial donation from the Lord of the Manor**

Peter Lemon has received some money in relation to an easement on Hardwick Common. He has donated £5,000 of this to the PC. Councillors discussed ideas to spend this money, including funding new heating at the VMP and a management plan for Sheeps Course Wood. Further consideration required.

1. **To hear an update on Cashbook balances - 1st March – 31st March 2019**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Opening Balance**  **01/03/19**  **£** | **Less March Chqs**  **£** | **Less DD’s**  **£** | **Add income**  **£** | **Closing Balance**  **31/03/19**  **£** |
| NRPC Account | 25,874.87 | 2,446.55 | 0.00 | 1,293.39 | **24,721.71** |
| VMP Account | 1,961.47 | 770.45 | 2,278.91 | 1,925.55 | **837.66** |
|  |  |  |  |  | **25,559.37** |

1. The following payments were considered for approval;

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | | **Supplier** | | **Description of Service** | | **Amount on Invoice** | | **VAT element - non recoverable** | |
|  | | | |  | | **£** | | **£** | |
| ***From VMP Account*** | | |  | |  | |  | |
| 28/0319  09/04/19  09/04/19 | BCKLWN  R Curtis  R Curtis | | Quiz Night Flyers  Salary 13th March – 9th April 2019  Hall Cleaning – 12th Mar, 20th Mar, 27th Mar, 3rd Apr | | 28.05  140.57  86.08  **254.70** | | 0.00  0.00 | |
| ***From NRPC Account*** | | |  | | | |  | |
| 06/03/19  13/03/19  09/04/19  09/04/19  09/04/19  01/04/19 | NWPC  KL Signs  R Curtis  R Curtis  J Fuller  NALC | | 50% Costs for NALC Conference  Church/VMP Sign for Green  Clerks Salary 13th Mar – 9th April  Expenses  Resurface work to Church Track  Subscription 19/20 | | 27.50  85.20  535.42  4.02  600.00  186.10  **1,438.24** | | 0.00  0.00  0.00  0.00  0.00  0.00 | |
|  |  | |  | |  | |  | |

**19. Public Participation – all members of the public welcome – 5 minute session**

- A resident suggested that the windfall money from Peter Lemon should be used to make a lasting impact and not split up too small so that expenditure goes un-noticed.

1. **Items for next meeting agenda**

* Update on the deed with the 3 The Smithy.
* Residents Meeting – Develop ideas from the last minutes.

1. **Date of next meeting – 14th May 2019**

Future meeting dates – Annual Residents Meeting – Wednesday 22nd May, 11th June, 9th July

The meeting closed at 8.55pm

Signed ……………………………………………………………………… 14th May 2019