

# North Runcton Parish Council

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You are summoned to participate in the Meeting of the Parish Council  
which will be held at the Village Meeting Place  
on Tuesday 13<sup>th</sup> February 2024 at 7.45pm

Date of Notice – 8<sup>th</sup> February 2024

Yours faithfully



Mrs Rachel Curtis, Clerk to the Council  
2 Ullswater Avenue, South Wootton, King's Lynn, Norfolk, PE30 3NJ  
Telephone: 01553 673043  
e-mail: [northrunctonparishclerk@outlook.com](mailto:northrunctonparishclerk@outlook.com)

## Agenda

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1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. Public Participation – all members of the public welcome – 15 minute session
5. To approve the Minutes of the Parish Council Meeting held on 9<sup>th</sup> January 2024
6. Clerk's Report on any matters arising from the Minutes
7. To confirm amended wording to the financial regulations regarding grant applications
8. To consider any applications for grant funding
9. To consider biodiversity and action planning within the Parish
10. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
11. To report on VMP management matters
12. To consider any action points from the completed Risk Assessments
13. North Runcton and Hardwick Conservation Volunteers update
14. Action Planning – to consider PC goals for 2023/24  
Winter Talks
15. Highways – the Council will discuss any Highways issues
16. Planning
  - a) Any applications to consider
  - b) Comments made to BCKLWN
  - c) Decisions from the Borough Council
    - 23/01117/F - Derelict Esso Filling Station 36 West Winch Road, PE33 0NB - The demolition of an existing building and the creation of an EV charging zone and erection of canopy, two jet wash bays, sub-station enclosure, plant room and associated forecourt works - Application Permitted
    - 23/00114/TPO North Runcton 40 Cedar Grove, PE33 0QZ - 2/TPO/00013: T1 Quercus robur - One mature English Oak requires reducing on neighbouring side only to alleviate imbalances in

the canopy due to being so close to its neighbouring tree. The limbs hang over the neighbouring property and require reducing by approximately 2 metres. The height of the tree does not need to be reduced. The overall canopy diameter is approximately 14 metres and will be reduced to approximately 12 metres TP - Work Refused

17. To hear any issues relevant to the Neighbourhood Plan

18. Correspondence Received – see attached list

19. Finance

- a) To review hire charges for the VMP for 24/25
- b) To agree an electricity contract if prices are available
- c) To hear an update on Cashbook balances - 1<sup>st</sup> Jan - 31<sup>st</sup> Jan 2024

	<b>Opening Balance 01/01/24    £</b>	<b>Less Expenditure  £</b>	<b>Add income  £</b>	<b>Closing Balance 31/01/24    £</b>
NRPC Account	<b>45,799.65</b>	706.94	0.00	<b>45,092.71</b>
VMP Account	<b>14,967.34</b>	537.78	2,118.50	<b>16,548.06</b>
				<b>61,640.77</b>

d) The following payments will be considered for approval;

<b>Date</b>	<b>Supplier</b>	<b>Description of Service</b>	<b>Amount on Invoice £</b>	<b>VAT element - non recoverable £</b>
<b>VMP</b>				
05/02/24	R Curtis	Clerks Salary – Feb 24	184.73	0.00
05/02/24	R Curtis	Expenses	27.14	0.00
12/01/24	Mr Brights	Cleaning – Jan 24	194.74	0.00
19/01/24	S Palmer	Projector Remote	8.75	0.00
			<b>415.36</b>	
<b>NRPC</b>				
05/02/24	R Curtis	Clerks Salary – Feb 24	703.34	0.00
05/02/24	R Curtis	Expenses	20.58	0.00
31/01/24	Westcotec	Additional Bracket Set	71.40	0.00
			<b>774.74</b>	

20. Public Participation – All members of the public welcome – 5 minute session

21. Items for future agenda

22. Date of next meetings – 12<sup>th</sup> March 2024, 9<sup>th</sup> April 2024