North Runcton Parish Council

Date of issue of notice: 9th May 2019

You are summoned to attend the Meeting of the Parish Council

which will be held at the Village Meeting Place

on Tuesday 14th May 2019 at 7.45pm

Yours faithfully

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Mrs Rachel Curtis, Clerk to the Council

2 Ullswater Avenue, South Wootton, King’s Lynn, Norfolk, PE30 3NJ

Telephone: 01553 673043

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Agenda

1. Councillors to sign their Declarations of Acceptance of Office
2. To elect a Chair, Vice Chair and Personnel Committee
3. Councillors to sign Disclosable Pecuniary Interest Form, Request for Dispensation Form and Code of Conduct
4. To adopt the General Power of Competence
5. To accept any apologies
6. Declaration of Interest / Dispensation in items on the Agenda
7. County and Borough Councillors Matters
8. Public Participation – all members of the public welcome – 15 minute session
9. To approve the Minutes of the Parish Council Meeting held on 9th April 2019
10. Clerk’s Report on any matters arising from the Minutes
11. To co-opt a Councillor to the vacancy on the PC
12. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
13. To hear an update on issues relating to School Lane
14. To report on VMP management matters
15. To hear an update on the ‘Wildlife in Common’ Project
16. Highways – the Council will discuss any Highways issues
17. Planning
18. Any applications to consider

19/00713/F – Rainydays, 62 West Winch Road, West Winch – proposed extension with new two bay garage

1. Decisions received from BCKLWN
2. Comments to be made to BCKLWN
3. To hear any issues relevant to the Neighbourhood Plan
4. Correspondence Received – see list circulated at the meeting
5. Finance
6. To hear an update on Cashbook balances - 1st April – 30th April 2019

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Opening Balance**  **01/04/19 £** | **Less Apr Chqs**  **£** | **Less DD’s**  **£** | **Add income**  **£** | **Closing Balance**  **30/04/19 £** |
| NRPC Account | 25,383.95 | 1,438.24 | 0.00 | 15,902 | **39,847.71** |
| VMP Account | 837.66 | 454.70 | 379.14 | 480.50 | **484.32** |
|  |  |  |  |  | **40,332.03** |

1. The following payments will be considered for approval;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Supplier** | **Description of Service** | **Amount on Invoice** | **VAT element - non recoverable** |
|  | |  | **£** | **£** |
| ***From VMP Account*** | |  |  |  |
| 24/04/19  05/05/19  05/05/19  14/05/19 | TBL Blinds  R Curtis  R Curtis  R Curtis | Blinds for front windows  Salary 10th April – 5th May 2019  Hall Cleaning – 9/4, 24/4, 30/4  Expenses | 200.00  143.00  66.00  7.10  **416.10** | 0.00  0.00  0.00  0.00  0.00 |
| ***From NRPC Account*** | |  | |  |
| 30/04/19  31/12/18  09/04/19  05/05/19 | CGM  CGM  BHIB  R Curtis | Cutting Greens for 3rd April  Replacement Chq for invoice 221234  Insurance Premium June 19 – May 20  Clerks Salary 10th April – 5th May 19 | 30.06  210.42  534.42  544.33 | 0.00  0.00  0.00  0.00 |
|  |  |  | **1,319.23** |  |

1. Public Participation – All members of the public welcome – 5 minute session
2. Items for future agenda
3. Date of next meeting – 22nd May Annual Residents Meeting, (future meeting dates 11th June, 9th July)

**ALL PARISHIONERS ARE INVITED TO ATTEND**