North Runcton Parish Council

You are summoned to participate in the Meeting of the Parish Council

which will be held remotely via conference call due to the Coronavirus outbreak

on Tuesday 7th April 2020 at 7.45pm

Yours faithfully

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Mrs Rachel Curtis, Clerk to the Council

2 Ullswater Avenue, South Wootton, King’s Lynn, Norfolk, PE30 3NJ

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Agenda

1. To accept any apologies
2. Declaration of Interest / Dispensation in items on the Agenda
3. County and Borough Councillors Matters
4. New Councillor to sign acceptance of office paperwork.
5. Public Participation – all members of the public welcome – 15 minute session – Not applicable
6. To approve the Minutes of the Parish Council Meeting held on 10th March 2020
7. Clerk’s Report on any matters arising from the Minutes
8. To hear reports taken from the SAM2 Vehicle Activated Speed Sign
9. To hear an update on issues relating to School Lane
10. To report on VMP management matters
11. To hear an update on the ‘Wildlife in Common’ Project
12. Action Planning – to consider PC goals for 2020
13. Highways – the Council will discuss any Highways issues
14. Planning
15. Any applications to consider

20/00403/F - Two storey side extension and single storey rear extension with alterations. at 12 New Road North Runcton King's Lynn Norfolk PE33 0RA

* See attached letter of objection from a resident

1. Decisions received from BCKLWN
2. Comments to be made to BCKLWN – none
3. To hear any issues relevant to the Neighbourhood Plan
4. Correspondence Received – None
5. Finance
6. To review the year end income and expenditure accounts
7. To hear an update on Cashbook balances - 1st March – 31st March 2020

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Opening Balance**  **01/03/20 £** | **Less Mar Chqs**  **£** | **Less DD’s**  **£** | **Add income**  **£** | **Closing Balance**  **31/03/20 £** |
| NRPC Account | 23,209.10 | 1,179.94 | 2.40 | 8.23 | **22,034.99** |
| VMP Account | 4,213.36 | 313.82 | 2.261.83 | 64.50 | **1,702.21** |
|  |  |  |  |  | **23,737.20** |

Note to the accounts – the closing balance for NRPC is £22,034.99. Of this amount £1,906.28 is held on behalf of the war memorial fund and there is £4,890.62 remaining of the £5,000 donation from the Lord of the Manor. This leaves £15,238.09 precept funds.

1. The following payments will be considered for approval;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Supplier** | **Description of Service** | **Amount on Invoice** | **VAT element - non recoverable** |
|  | |  | **£** | **£** |
| ***From VMP Account*** | |  |  |  |
| 05/04/20  05/04/20 | R Curtis  R Curtis | Salary 6th Mar – 5th April 2020  Hall Cleaning – 10/03, 18/03 | 148.85  45.80  **194.65** | 0.00  0.00 |
| ***From NRPC Account*** | |  | |  |
| 05/04/20  05/04/20 | R Curtis  BHIB | Clerks Salary 6th Mar – 5th Apr 2020  Insurance Premium 01/06/20-31/05/21 | 565.78  687.69  **1,253.47** | 0.00  0.00 |

1. Public Participation – All members of the public welcome – 5 minute session – Not applicable
2. Items for future agenda
3. Date of next meeting – 12th May 2020